



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 17, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26 November 17, 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

**FUNDING SUPPLEMENT FOR SERVICE CONTRACT NOS. 003122-003128
FOR AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to supplement seven service contracts for as-needed tree trimming and related work within various rights of way throughout the unincorporated County areas.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve supplementing the following seven service contracts: Contract No. 003122 with Tip Top Arborists, Inc.; Contract No. 003123 with Travers Tree Service, Inc.; Contract No. 003124 with So Cal Tree Care, Inc.; Contract No. 003125 with International Environmental Corporation; Contract No. 003126 with Mariposa Landscape, Inc.; Contract No. 003127 with Golden West Arbor Services Inc.; and Contract No. 003128 with West Coast Arborists, for the As-Needed Tree Trimming and Related Work Program, by \$1,300,000, to increase the aggregate program maximum annual amount from \$600,000 to \$1,900,000, for the current and remaining 1-year renewal option and the month-to-month extension up to 6 months for a maximum potential contract sum of \$6,550,000.
2. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required; and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost of living adjustment in accordance with the County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to supplement the annual contract amount for this service. The work to be performed will consist of providing tree trimming and related services to quickly respond to damaged, diseased, and dead trees within the Department of Public Works' various rights of way and to protect public safety as a result of the prolonged drought situation and anticipation of El Niño. Tree damage may be the result of winds, rain, fire, floods, and naturally occurring tree deterioration, etc. The contracted services will supplement Public Works crews during emergencies or when crews cannot respond in a timely manner.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1); Community Support and Responsiveness (Goal 2); and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. The additional \$1,300,000 will increase the contract's annual amount from \$600,000 to \$1,900,000 plus 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract and any applicable cost of living adjustment in accordance with County policy and the terms of the contract, if required.

Funding for these services is included in the Fiscal Year 2015-16 Road Fund Budget and Internal Service Fund Budget, which will be reimbursed by the Flood Control District Fund. When the need arises for services under this contract, financing the required services will be from the appropriate fund source. Total annual expenditures for this service will not exceed the contract amount approved by the Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 12, 2012, Agenda Item 41, the Board approved Contract No. 003122 with Tip Top Arborists, Inc., located in Lancaster, California; Contract No. 003123 with Travers Tree Service, Inc., located in Lomita, California; Contract No. 003124 with So Cal Tree Care, Inc., located in Escondido, California; Contract No. 003125 with International Environmental Corporation, located in Panorama City, California; Contract No. 003126 with Mariposa Landscape, Inc., located in Irwindale, California; Contract No. 003127 with Golden West Arbor Services Inc., located in Pomona, California; and Contract No. 003128 with West Coast Arborists, located in Anaheim, California, for As-Needed Tree Trimming and Related Work Program, authorizing aggregate program annual contract expenditures of \$600,000. The contract was for an initial one-year period with four 1-year renewal options, and a month-to-month extension up to 6 months, for a maximum potential contract term of 66 months. The contract is currently in its third optional year. All terms, conditions, requirements, prices, and specifications of the contract will remain unchanged.

This supplement will increase the aggregate maximum annual contract amount from \$600,000 to \$1,900,000 and a maximum potential contract sum of \$6,550,000.

The contracts allow the Board to increase the contract sum as needed; therefore, an amendment to the existing contract is not necessary.

ENVIRONMENTAL DOCUMENTATION

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act (CEQA). These services are within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(h) of the State CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this request will not result in any impact on other current services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Road Maintenance Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER
Director

GF:DBM:rc

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office